Office of the Registrar
MADHABDEV UNIVERSITY
মাধৱদেৱ বিশ্ববিদ্যালয়
(A State University established under the Assam Act No. XXXV of 2017)
Narayanpur, PO- Dikrong, Dist- Lakhimpur, Assam, PIN-784164
Phone No.: 03752 262910, E-mail: universitymadhabdev@gmail.com

Ref. No.: MDU/22/Advt.02/21/8114 **Date: 02.11.2026**

Advertisement

Madhabdev University invites applications from eligible Indian citizens for the post of Controller of Examinations. Eligible candidates can submit hard copy of their applications in prescribe format. The application must be type written.

Name of the Post	Nos. of Post	Scale of pay (Rs.)	Age
Controller of Examinations	1 (UR)	144200.00 - 218200.00 + other allowances as admissible	Maximum age 55 years on 01.11.2026

Qualifications-

Essential: Master's Degree with at least 55% of the marks or its equivalent grade in a point scale wherever grading system is followed **and**

(i) At least 15 years of experience as Assistant Professor in the AGP of Rs.7000/- and above or with 8 years of service in the AGP of Rs. 8000 and above including as Associate Professor along with experience in educational administration. **or**

(ii) Comparable experience in research establishment and/or other institutions of higher education, **or**

(iii) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

How to Apply:

Application format in MS word can be downloaded from the University website www.madhabdevuniversity.ac.in. Filled in type written application along with the supporting documents duly signed by the candidate must reach to the undersigned **on or before 30.11.2026** at the following address:

The Registrar
Madhabdev University
Narayanpur, PO- Dikrong,
Dist- Lakhimpur, Assam, PIN-784164

The name of the post should be written clearly on the Top of the envelope superscribing **"APPLICATION FOR THE POST OF CONTROLLER OF EXAMINATIONS".**

Application Fees:

An application must be accompanied by a non-refundable Demand Draft of Rs. 3000/- (Rs. 2500/- for SC and ST-P, ST-H and PwD) drawn in favour of **Madhabdev University**, Narayanpur, Lakhimpur, payable at the **State Bank of India, Narayanpur Branch (IFS Code SBIN0017208),** as application fee. Shortlisted candidates will be separately called for interview through email in due course of time.

Registrar
Madhabdev University
Registrar
Madhabdev University
Narayanpur, Lakhimpur, Assam

Ref. No.: MDU/22/Advt.02/21/8114-A ***Date: 02.11.2026***

Copy forwarded for information and necessary action to:

1. The Hon'ble Vice-Chancellor, Madhabdev University.
2. The Additional Secretary to the Govt. of Assam, Chancellor's Secretariat, Raj Bhavan, Guwahati-01.
3. The Director of Higher Education, Govt. of Assam, Kahilipara, Guwahati
4. Office file

Registrar
Madhabdev University
Registrar
Madhabdev University
Narayanpur, Lakhimpur, Assam

GENERAL INSTRUCTIONS

Applicants are required to go through the terms and conditions as noted below and submit their applications only after accepting these terms and conditions.

1. Applications must be typed. Hand written applications will not be accepted.
2. Application fee is non-refundable.
3. Applicants must submit along with their applications the self-attested copies of all certificates/documents/testimonials in support of their age, educational & other qualifications, experience etc.
4. In-service persons must submit their applications through proper channel, or submit a "No Objection Certificate" from the appointing authority along with the application.
5. Application(s) received after the last date as mentioned in the advertisement shall be rejected. The University shall not be held responsible for any postal delay in receiving the application.
6. All applications shall be scrutinized by a Screening Committee. If found incorrect or deficient in any form in providing any information required, such applications shall be rejected.
7. Applications incomplete in any form shall be summarily rejected. A list of enclosures must be furnished as provided in the application form.
8. No TA/DA is admissible to the applicants for appearing an interview/written test etc.
9. Canvassing in any form will lead to disqualification of the candidate. No impersonation will be tolerated; such cases will be dealt with as per law.
10. All appointments irrespective of any category shall remain purely temporary until they are confirmed after a minimum of one year's probation period which may be extended, if necessary.
11. A candidate selected for a post must be medically fit, both physically and mentally. A certificate to that effect duly signed by the Joint Director of Health services of the district concerned or a Government Medical Officer, shall have to be produced by the candidate who is appointed to a post before he/she is allowed to join. If necessary, the University may appoint its own doctor to check the credentials.
12. A certificate about good conduct from the Head of the Institution last attended or served (if not an employee of this University), if any, shall have to be produced at the time of joining.
13. The University reserves the right to withdraw the advertised post at any time without assigning any reason thereof. The right is also reserved with the University either to fill or not to fill the post and its decision in this regard shall be final.

Registrar
Madhabdev University

Registrar
Madhabdev University
Narayanpur, Lakhimpur, Assam