

Paste your coloured Passport Size Photograph

## MADHABDEV UNIVERSITY

## (A state University established under the Assam Act No. XXXV of 2017)

## Narayanpur, Lakhimpur, Assam Pin-784164

## Application for the Post of Junior Assistant/ Library Assistant/ Multi-Tasking Staff

(Mention the appropriate post)

Advertisement No. & Date:

Post applied for:

Details of application fee paid

Name of the Bank:

Demand Draft No.:

Amount Paid:

1. **General Information of Applicant**

|  |  |
| --- | --- |
| Name  |  |
| Nationality |  |
| Religion |  |
| Date of Birth (dd/mm/yyyy) |  |
| Age as on 01.01.2024 |  |
| Gender (male/female/transgender) |  |
| Father’s/ Mother’ Name  |  |
| Marital status (married/unmarried) |  |
| Category: SC/ST(P)/ST(H)/OBC-MOBC/PwD/Gen |  |
| In the case of PwD, please state the nature of disability as OH (Orthopedically Handicapped), VH (Visually Handicapped), HH (Hearing Handicapped) or MD (Multiple Disability) |  |
| Address for Correspondence  |  |
| Permanent Address |  |
| Phone No. (Please indicate STD & ISD wherever applicable) | Mobile No.:Landline No.: |
| Email ID |  |

1. **Educational Qualification (in chronological order):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Name of the Examination | Board/ University | Name of the Institution | Div/Grade/Class | Total Marks | Percentage/ CGPAof Marks | Year of Passing |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. **Any other professional qualification/training:**

**------------------------------------------------------------------------------------------------------------------------**

1. **Details of experience:**

**-------------------------------------------------------------------------------------------------------------------------**

1. **Details of proficiency in computer:**

|  |  |
| --- | --- |
| Name of the course: | Duration of the Course: |
| Name of the Institute:  |  |

1. **Languages Known:**

**-----------------------------------------------------------------------------------------------------------------------**

1. **Knowledge of Assamese:**

|  |  |  |
| --- | --- | --- |
| Speaking | Reading | Writing |
|  |  |  |

1. **Employment details in chronological order from latest to oldest**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Post held  | Pay Scale  | Organization | Nature of Duties  | Duration | Experience (in years and Months) |
| Date of joining | Date of leaving |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. **State your domicile:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Attached domicile certificate)

1. **Employment Exchange Registration No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Attached employment exchange registration certificate)

1. **Any other information if the candidate wants to provide**

|  |
| --- |
|  |

**DECLARATION**

I, Sri/Mr./Ms./Mrs. ……………………………………………………………. hereby, declare that all the statements/particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage, even after my appointment.

Place : (Signature of the Applicant)

Date :

**LIST OF ENCLOSURES:**

*1. Application fee payment related papers*

*2. NOC from the employer (in Annexure-1)*

*3. One copy of all testimonials to support caste/category/age/academic qualifications*

*4. One copy of all testimonials to support working experience etc.*

**(Institution Letter Head)**

**NO OBJECTION CERTIFICATE**

This is to certify that ………………………………………(Name of the University/ Institute) has no objection, if Sri/Mr./Mrs./Ms.….………………………, Designation……………………., Department/Centre ………………..of this University/ Institute applies for the position of ……………..(name of the post applied for) in Madhabdev University.

 ` Signature:

Date: (Head of the University/ Organization)

Place: Name:

Designation:

Seal: