

## MADHABDEV UNIVERSITY

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## (A state University established under the Assam Act No. XXXV of 2017)

## Narayanpur, Lakhimpur, Assam Pin-784164

## APPLICATION FORM

**For the Post of Section Officer/ Internal Auditor/Accountant/ Senior Assistant/ Junior Assistant/ Library Assistant/ Record keeper/ Data Entry Operator/Electrician/ Driver/Library Bearer/ Laboratory Bearer/ Grade-IV/ Sweeper-Cleaner**

(Mention appropriate Post)

Advertisement No. & Date:

Post applied for:

Details of application fee paid

Name of the Bank:

Demand Draft No.:

Amount Paid:

1. **General Information of Applicant**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name (surname underlined) |  | | | |
| Nationality |  | | | |
| Religion, if any |  | | | |
| Date of birth (dd/mm/yyyy) |  | | | |
| Age as on 01.01.2022 |  | | | |
| Gender (male/female/transgender) |  | | | |
| Father’s name (Mother’s name in the case father is not known) |  | | | |
| Marital status (married/unmarried) |  | | | |
| Category: SC/ST(P)/ST(H)/OBC/PwD/EWS/Gen |  | | | |
| In the case of PwD, please state the nature of disability as OH (Orthopedically Handicapped), VH (Visually Handicapped), HH (Hearing Handicapped) or MD (Multiple Disability | OH | VH | HH | MD |
|  |  |  |  |
| Address for correspondence |  | | | |
| Permanent address |  | | | |
| Phone No. (Please indicate STD & ISD wherever applicable) | Mobile No.:  Landline No.: | | | |
| Email ID |  | | | |

**2. Educational Qualification (in Chronological order) :**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Course Completed | Board/ University | Name of the Institution | Div/ Class | Total Marks | PC/ CGPA  of Marks | Year of Passing |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**3. Details of Proficiency in Computer**

|  |  |
| --- | --- |
| Name of the course: | Duration of the Course: |
| Name of the Institute: | |

**4. Employment details in chronological order from latest to oldest**

(Attached NOC in case employed as in Annexure-1)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Post held | Pay Scale | Organization | Nature of Duties | Duration | | Experience  (in years and Months) |
| Date of joining | Date of leaving |
|  |  |  |  |  |  | |  |
|  |  |  |  |  |  | |  |

**5. State your domicile:**

(Attached domicile certificate)

**6. Employment Exchange Registration No.:**

(Attached employment exchange registration certificate)

**7. Any other information if the candidate wants to provide**

|  |
| --- |
|  |

**DECLARATION**

I, Sri/Mr./Ms./Mrs. ……………………………………………………………. hereby, declare that all the statements/particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage, even after my appointment.

Place : (Signature of the Applicant)

Date :

**LIST OF ENCLOSURES**

*1. Application fee payment related papers*

*2. NOC from the employer (in Annexure-1)*

*3. One copy of all testimonials to support caste/category/age/academic qualifications*

*4. One copy of all testimonials to support working experience etc.*

**Annexure- 1**

**(In official letter head)**

**Ref.:**

**Date:**

**NO OBJECTION CERTIFICATE**

This is to certify that ………………………………………(Name of the University/ Institute) has no objection, if Sri/Mr./Mrs./Ms.….………………………, Designation……………………., Department/Centre ………………..of this University/ Institute applies for the position of ……………..(name of the post applied for) in Madhabdev University.

` Signature:

Date: (Head of the University/ Organization)

Place: Name:

Designation:

Seal: