

MADHABDEV UNIVERSITY

A State University established under the Assam Act No. XXXV of 2017

P.O. Dikrong (784164), Narayanpur, Lakhimpur, Assam

EOI NOTICE

No.: MDU/23/EOI-Pendel/94/534

Date: 15.09.2023

The Madhabdev University invites Expression of Interest (EOI) affixing count fee stamp of Rs. 8.25 (Rupees eight and twenty five paise) only from Firm for **Installation of Pendal and Stage, seating arrangements, internal electrification, sound system, Decoration of stage and pendel etc.** to hold meeting on 27.09.2023

Name of work	Installation of <ol style="list-style-type: none">1. Stage size approximate 20x24 ft (approximate) with strong base and overhead sheed as per VVIP2. Hall (Pendel) to accommodate 1200 people with overhead sheed3. Carpeting in Stage and Hall4. Barricating of pendel Supply of <ol style="list-style-type: none">1. Decoration of Stage and Hall with flowers2. Sound System as per requirents3. Internal electrification in stage, Hall and cooler in stage and Fan in Hall with dedicated DG Set4. Supply of 1200 nos of common chairs, 100 nos. special chairs, 1 no. chair for VVIP, 9 nos. Chairs for VIP5. Drinking water in Hall
Cost of EOI Documents	Rs. 1000.00
Completion Period	Installation, decoration to be completed on by 3.00 pm on 25.09.2023, Sound system, electrification etc. by 3.00 pm on 26.09.2023
Last Date / time of receipt of EOI	Up to 1400 hrs of 19.09.2023 at 11.30 AM Office of the Registrar, Madhabdev University, Narayanpur, District-Lakhimpur, Assam, PIN 784164
Date of opening of Tender	At 19.09.2023 at 12.30 AM Office of the Registrar, Madhabdev University Narayanpur, District-Lakhimpur, Assam, PIN 784164
For further clarification, please contact : Phone: 9954202020 universitymadhabdev@gmail.com	



Registrar
Madhabdev University

OFFICE OF THE REGISTRAR
MADHABDEV UNIVERSITY
NARAYANPUR, PO: DIKRONG, PIN 784164
DIST.-LAKHIMPUR, ASSAM, INDIA
PHONE-9954202020
WEBSITE: www.madhabdevuniversity.ac.in
E-MAIL: universitymadhabdev@gmail.com

No.: MDU/23/EOI-Pendel/94/534

Date: 15.09.2023

EXPRESSION OF INTEREST

Name of the Work: Installation of Pendal and Stage, seating arrangements, internal electrification, sound system, Decoration of stage and pendel etc. to hold meeting on 27.09.2023

Issued To:

M/s.....

.....

.....

.....

Phone/Mobile No. :

Registrar
Madhabdev University

List of Contents (to be enclosed along with EOI):

1. Expression of Interest
2. Advertisement
3. Earnest money Deposition evidence
4. Declaration

EXPRESSION OF INTEREST

Madhabdev University, Narayanpur, District Lakhimpur, Assam invites sealed Expression of Interest (EOI) from reputed firms for **Installation of Pandal and Stage, seating arrangements, internal electrification, sound system, Decoration of stage and pendel etc. to hold meeting on 27.09.2023**

Sl. No.	Name of the work	Details	Security Money (refundable)	Cost of EOI Paper (non refundable)	Date of Completion
1	Installation of 1. Stage size approximate 20x24 ft (approximate) with strong base and overhead sheed as per VVIP 2. Hall (Pendel) to accommodate 1200 people with overhead sheed 3. Carpeting in Stage and Hall 4. Barricating of pendel Supply of 1. Decoration of Stage and Hall with flowers 2. Sound System as per requirents 3. Internal electrification in stage, Hall and cooler in stage and Fan in Hall with dedicated DG Set 4. Supply of 1200 nos of common chairs, 100 nos. special chairs, 1 no. chair for VVIP, 9 nos. Chairs for VIP 5. Drinking water in Hall	List enclosed in Annexure-A	5,000.00	Rs. 1000.00	Installation, decoration to be completed on by 3.00 pm on 25.09.2023, Sound system, electrification etc. by 3.00 pm on 26.09.2023

Sd/- Registrar
Madhabdev University

Advertisement
for the Installation of Pandal and Stage, seating arrangements, internal electrification, sound system, Decoration of stage and pendel etc. to hold meeting on 27.09.2023

Madhabdev University invites applications only, Installation of Pandal and Stage, seating arrangements, internal electrification, sound system, Decoration of stage and pendel etc. to hold meeting on 27.09.2023 for Madhabdev University, Narayanpur, District Lakhimpur, Assam. The EOI may be collected by depositing as fee Rs.2000 in cash or demand draft drawn in favour of **The Registrar, Madhabdev University or Cash deposit in Madhabdev University Account**. The complete EOI documents may be submitted latest Up to 1400 hrs of 05.09.2023 under the following conditions:-

1. Interested firm/vendors/suppliers may submit the applications along with one copy each of the requisite documents to the Office of the **Registrar, Madhabdev University, Narayanpur, District-Lakhimpur Assam, Pin 784164**.
2. Reputed firm with sufficient experience in installation of stage and Hall for holding VVIP meeting
3. The design and the size of the Stage and the Hall shall have to be changed by the firm/supplier as per the instruction/ protocol related matter as given by the district administration/ protocol office within the Quoted amount.
4. Firm/Supplier must submit up to date Trade License, Income Tax Return, PAN & GSTIN
5. The Selection Committee has full right to select or reject any items without assigning any reason.
6. Installation, decoration to be completed on by 3.00 pm on 25.09.2023, Sound system, electrification etc. by 3.00 pm on 26.09.2023
7. The firms/suppliers are requested to submit copies of the following documents along with the EOI, failing which their Bids shall be rejected and shall not be further considered: -
 - a) Security Money (refundable) of Rs. 5,000.00 (five thousand)
 - b) Trade Lisence/ Copy of PAN/GIR card, GST registration certificate
 - c) Original EOI duly signed with seal of the firm on each page as token of acceptance of the terms and conditions of the tender.

1. Schedule:

Date of Issuing EOI : 15.09.2023

Last date of submission of EOI : 19.09.2029

Tentative Date & time of opening EOI : 19.09.2029

NB : In case the said date/s, happen to be a holiday for any reason, the activity will be held on the immediate next working day at the same time & place unless otherwise notified through suitable media to all concerned. Selection of the agency will be at the sole discretion of the competent authority of the Madhabdev University who reserves its right to accept or reject any or all the proposals without assigning any reasons. The EOI for the above work can be obtained from the Office of the Registrar, Madhabdev University, Narayanpur, and Lakhimpur Assam or can also be downloaded from **www.madhabdevuniversity.ac.in**

Sd/-Registrar
Madhabdev University,
Narayanpur

EXPRESSION OF INTEREST DOCUMENTS

The following format may be used to provide requisite details

Name of Work: Installation of Pandal and Stage, seating arrangements, internal electrification, sound system, Decoration of stage and pandel etc.

No.: MDU/23/EOI-Pandel/94/534

Date: 15.09.2023

Issued to:

M/S.....
.....
.....
Phone/Mobbile No.:

Signature of the issuing authority with seal

Brief description of the firm

- 1. Name of the Firm :
- 2. Name of owner/Partner/Director :
- 3. Full particulars of office :
 - (a) Address :
 - (b) Telephone No. :
 - (c) Fax No. :
 - (d) E-mail ID :
- 4. Full particulars of the banker of the firm :
 - (a) Name of the Bank and Branch :
 - (b) Account type :
 - (c) Account No. :
 - (d) IFSC No :
- 5. Registration details : (Self attested copies of all Certificates/Licenses/Permits/Registrations etc. should be enclosed failing which the application is liable to be rejected outright)
 - a. GST Registration No. :
 - b. PAN/GIR No. :
 - c. Service tax registration No. :
 - d. EPF registration No. :
 - e. ESI registration No. :
 - f. Labour License issued under the Contract Labour Act, 1970 :
- 6. Details of Earnest Money Deposited :
 - a. Amount :
 - b. DD No. and Date :
 - c. Drawn on bank :
 - d. Valid up :

Additional information, if any :

Date :

Place :

Signature of authorized person
Full Name :
(Company's Seal)

DECLARATION

I.....
son/daughter of Proprietor/ Partner/ Director/
Authorized Signatory of..... am competent to sign this
Declaration and execute this expression of interest.

I have carefully read and understood all the terms and conditions of the EOI and hereby convey my acceptance of the same.

The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We/ am/are well aware of the fact that furnishing of any false information/fabricated documents would lead to rejection of my EOI at any stage besides liabilities towards prosecution under appropriate law.

Date:

Signature of authorized person

Place:

Full Name:

(Company's Seal)

N.B. The above declaration duly signed and sealed by the authorized signatory of the company should be enclosed with EOI.

Annexure II

Sl. No	Description of the items	Name of manufacturer/ Brand	Unit Cost (Inclusive of taxes and duties)	Discount in per unit/ or %	Actual Cost of supply (Inclusive of taxes and duties)	Remark
1						
2						

Date:

Signature

Place:

Full name

Designation & Seal

Address: